

EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE

Friday, 17 July 2015

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee held at the Guildhall EC2 at 11.30 am

Present

Members:

| | |
|---------------------------------|---------------------------|
| Roger Chadwick (Chairman) | Deputy Anthony Eskenzi |
| Jeremy Mayhew (Deputy Chairman) | John Fletcher |
| Randall Anderson | Deputy Jamie Ingham Clark |
| Nicholas Bensted-Smith | Ian Seaton |
| Nigel Challis | |

Officers:

| | |
|---------------------|---|
| Susan Attard | Deputy Town Clerk |
| Neil Davies | Town Clerk's Department |
| Philippa Sewell | Town Clerk's Department |
| Peter Kane | Chamberlain |
| Caroline Al-Beyerty | Chamberlain's Department |
| Christopher Bell | Chamberlain's Department |
| Peter Bennett | City Surveyor |
| Andrew Crafter | City Surveyor's Department |
| David Pearson | Director of Culture, Heritage and Libraries |

1. APOLOGIES

Apologies were received from John Tomlinson and Philip Woodhouse.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED - That the public minutes and non-public summary of the meeting held on 26 May 2015 be agreed as an accurate record.

4. OUTSTANDING ACTIONS

The Sub Committee received an updated schedule of outstanding actions.

Staff Suggestion Scheme

The Deputy Town Clerk advised that the pilot had gone live this week. Members discussed the facility for Member suggestions and, as a result of the ensuing discussion, the Town Clerk undertook to speak to the Committee and Members' Services Team about changing the default post arrangements for Members.

Soft Market Testing of the Finance Function

The Financial Services Director reported that officers were at an information-gathering stage, and a synopsis of the findings and advice would be provided to the Sub Committee in September.

5. **WORK PLAN FOR FUTURE MEETINGS**

The Sub Committee received the updated programme of work for the year, and requested that options regarding scheduling of departmental reports be provided at the next meeting.

RESOLVED – That the report be noted.

6. **SERVICE BASED REVIEW ROADMAP**

The Sub Committee received a report of the Deputy Town Clerk presenting the latest update of the Service Based Review Roadmap and the Opportunity Outlines for each project. The Deputy Town Clerk detailed the Outline for the Grants Review, and Members requested that a timetable of these ‘deep dives’ be considered before the next meeting.

RESOLVED – That the report be noted.

7. **PROCUREMENT SAVINGS 2015-2016 PROGRESS REPORT QUARTER 1**

The Sub Committee received a report of the Chamberlain regarding savings realised at the end of quarter 1 (April – June 2015) against the target for 2015-2016. Members noted that these were in addition to savings being made as part of the Service Based Reviews, but the primary concern in all negotiations was ensuring value for money and quality of services. Members queried the ‘non-cashable’ savings identified, and officers undertook to present these separately in future reports.

RESOLVED – That the report and non-public appendix be noted.

8. **ONE SAFE CITY GOVERNANCE**

The Sub Committee received a report of the Deputy Town Clerk regarding the vision and objectives for the One Safe City programme, a joint initiative between the City of London Corporation and the City of London Police. The report provided an update on this programme, its terms of reference and its governance arrangements.

RESOLVED – That the report be noted.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

11. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

| Item | Paragraph |
|-------------|------------------|
| 12 – 14 | 3 |
| 15 – 16 | - |

12. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

RESOLVED - That the non-public minutes of the meeting held on 26 May 2015 be agreed as an accurate record.

13. **SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - CULTURE HERITAGE AND LIBRARIES**

The Sub Committee received a report of the Director of Culture, Heritage & Libraries.

14. **CITIGEN COMBINED HEAT AND POWER SYSTEM - NEGOTIATION STRATEGY FOR EXTENSION OF CONTRACTS**

The Sub Committee considered a report of the City Surveyor.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 12.43 pm

Chairman

Contact Officer: Philippa Sewell
tel.no.: 020 7332 1426
philippa.sewell@cityoflondon.gov.uk